

Preparing yourself for any type of interview, situation, or questions will ensure that you're never caught off guard. Here are some helpful hints on how to prepare for an interview:

Know Your CV



Re-familiarise yourself with past employers, roles, technologies and employment dates.

Managers will inquire about all sorts of details found within your CV, and your inability to recall these events can be viewed as a potential CV embellishment or lie.

Prepare Answers in Advance

Even the best candidates struggle to recall specific situations and instances, especially



in a stressful environment like an interview. A helpful tip is to recall 4 or 5 specific situations in which you were responsible for a favourable outcome. Once you've identified these scenarios, try to highlight them in a way

that shows your teamwork, communication skills, determination, or ability to manage others. Having these scenarios ready will help you to quickly answer all types of behavioural questions.

Lay it All Out

Don't forget to wear neat, professional attire, to print out a few CVs, identify direction and bring a notepad and pen. If you lay them all out ahead of time, you'll be sure to remember them when the time comes.



Analyse the Job Description

Although many job descriptions may not be as clear or complete as you would wish, take the time to understand the role and responsibilities potentially asked of you. This may also help you in preparing for potential interview questions.



Study Up

We've seen many candidates walk out of technical interviews looking like they were run over by a truck. This is usually due to their lack of technical preparation. Take the time to review technical documentation, study guides, online interview questions, or technical assessments before interviewing for an extremely technical role. You can find many of the resources on the web or ask your recruiter for potential options.



Learn about the Organisation

Familiarise yourself with the client and their organisation. A few minutes spent on the company website will show the interviewer that you are a well prepared candidate.

Have Questions Ready

Although you may not have any questions, a few general questions can go a long way in showing your interest in the position.



Every interview is different.
Be prepared for anything!